

Agenda – TPO Committee Meeting

Date: 12/8/2026

Time: 3.30P.M

Venue: Measurement Lab, EE Dept.

Members to be Present

1. Mrs. S.R.Shroff
2. Mrs. S. D. Khandagale
3. Mrs. R.O.Kambli
4. Mr. Ashwin Patil
5. Mrs. Sowmya Swamy
6. Ms. Pradnya Bodke
7. Mrs.Shraddha Bhatnagar
8. Ms. Rutuja Goradkar

Agenda Points

- 1. Planning of Guest Lecture on “Digital Transformation and AI”**
- 2. Planning of 5-Day Training Programme on Embedded Systems**
- 3. Any Other Matter**

Proceedings of the Meeting

1. Planning of Guest Lecture on “Digital Transformation and AI”

- Finalization of programme schedule and venue.
- Student participation and faculty coordination.
- Discussion on technical and logistical arrangements.
- Allocation of responsibilities for smooth conduct of the programme.

2. Planning of 5-Day Training Programme on Embedded Systems

- Discussion on the objectives and scope of the training.
- Finalization of tentative dates and schedule.
- Discussion on venue, laboratory facilities, hardware/software requirements.
- Student registration and participation.
- Planning of coordination and other arrangements for the successful conduct of the training programme.

3. Any Other Matter- Discussion of additional suggestions and requirements related to training and placement activities.

Mrs. S.R.Shroff
TPO Coordinator &

Industry Academic Cell Coordinator